

Appendix F – Safety Officer Agreement

Your Name _____ Your Dartmouth Class Year _____

A. Safety Officer Duties

Each club must designate at least one Safety Officer who will be present at all club activities, but is **HIGHLY ENCOURAGED** to have more than one. **The club safety officers must each be certified in First Aid, CPR & AED** and are primarily responsible for the following below. Please initial next to each statement to indicate you have read and understand it.

1. _____ Ensuring the Club First Aid Kit is fully stocked, and subsequently re-stocked after each use.
2. _____ Ensuring that an [Injury/Accident form](#) (Appendix H of club sports manual) is completed and turned in for any injuries or accidents that occur during club activity.
3. _____ Ensuring that the Club Sports Office is contacted ANY TIME an ambulance / EMT is summoned to care for or check on an injured club member, an injured club member is transported to the hospital (either by ambulance or automobile), a club member is in an automobile accident while on a recognized club trip. This is all true regardless of the severity of the injury!
4. _____ Ensuring that all outdoor activity must stop and club members must seek shelter indoors if a thunder / lightning storm approaches. I will then allow 30 minutes after the last sound of thunder or flash of lightning before resuming any club activity.
5. _____ Ensuring the Club Sports Emergency Protocol (Appendices A-I in club sports manual) is on-hand for quick reference at all club activities / events.

B. Additional Safety Protocols

Club Sports provides general Accident / Injury guidelines for clubs in Appendix G of the club sports manual. Because each club operates within varying parameters (i.e. Triathlon Club on open water, Golf Club at the golf course), it may be necessary for your club to provide additional safety protocols. If your club has any additional protocols to those listed on Appendix G, please write them here:

As a club safety officer for (*your club*) _____, I understand the responsibilities as detailed above, and agree to follow all policies set forth by the Club Sports Office.

Club Safety Officer:

(Print Name) _____ (signature) _____

First Aid Certifying Body (i.e. Red Cross): _____ First Aid Expiration Date: _____

CPR/AED Certifying Body (if applicable): _____ CPR Expiration Date: _____

List any additional certifications here (WFA, WFR, EMT, etc):
